

PIRBRIGHT PARISH COUNCIL

Minutes of the monthly meeting held on 24 November 2015 in the Green Hut Meeting Room at 7.30 pm.

Members present: Cllr R. Nevins (Chairman), Cllr E. Eason, Cllr S. Fidgett, Cllr J. Hallam, Cllr M. Hobbs.

In attendance: L. Graham (Clerk).

1.	<p><u>FORMALITIES</u> To Receive Members' Apologies for Absence <i>Apologies for absence were received from Cllr Newman, Cllr Richmond, Cllr Jackson (GBC) and Cllr Witham (SCC).</i></p>
2.	<p>To Receive Members' Declarations of Interest on Any Agenda Item below <i>There were no Declarations of Pecuniary Interest.</i></p>
3.	<p><u>MINUTES</u> 3:1 To Approve the Minutes of the Previous Meeting <i>ACTION: Members unanimously approved the minutes of the meeting held on 27 October 2015 and the Chairman signed them.</i></p> <p>3:2 To Receive the Clerk's Report (for information, unless further action is specified) 3:2:1 Christmas newsletter: the December newsletter has been printed in colour, with an additional 200 copies at no extra charge. The Parish Council will pay 50% of the regular mono printing costs with the balance to be paid by the Parochial Church Council. <i>ACTION: Members agreed that an increased print run for wider distribution of future issues of PeriNews would need more discussion with the PPCC.</i></p> <p>3:2:2 Disabled parking spaces in Church Lane: no agreement for funding the balance of the cost has yet been made with the PPCC but Members suggested that a 50% split with PPCC would be appropriate.</p> <p>3:2:3 Notices on street furniture: the SCC Local Highways Officer has confirmed that no posters/notices advertising events may be posted on street furniture and that it is in order for the Parish Council to take them down where it is safe to do so.</p>
4.	<p><u>REPORTS (FOR INFORMATION ONLY)</u> 4:1 To Receive Reports from the County and Borough Councillors</p> <p><u>GBC issues</u> 4:1:1 Pirbright Institute's Masterplan is likely to go to the GBC Planning Committee in December. Cllr Fidgett asked whether it would be possible to arrange a meeting with the Planning Officer before his report is finalised to discuss the highways issues. 4:1:2 Heathland: clearance of gorse and birch saplings is being done by GBC. A heathland safari is proposed for next summer.</p> <p><u>SCC issues</u> 4:1:3 Grants for work on the Green and at the Sandpits: SCC has asked for updates on the progress of the works proposed and has warned that the projects should be under way before the end of the current financial year. 4:1:4 Speed limit reduction on Guildford Road: a petition is being raised by residents, with the support of Cllr Witham. PPC has requested further clearance of vegetation in the area near Bullswater Lane. 4:1:5 Drainage in Vapery Lane: Cllr Witham has logged a report through the SCC system to record a resident's request for proactive work to ensure that down stream in Vapery Lane is kept clear of obstruction to prevent a recurrence of flooding. PPC has confirmed that Vapery Lane is on the watch list for flooding issues across the parish.</p>
	<p>4:2 To Receive a Report about the 2016 Scarecrow Festival 4:2:1 Cllr Eason reported on a recent committee meeting. Some long-standing members have retired and the committee is now considering whether it can find enough helpers to run next year's festival. 4:2:2 The Clerk confirmed that the cricket club may put on a soft ball event in preference to a league game, which could be played on an alternative ground if required.</p>
	<p>4:3 To Receive an Update on Activities at Lord Pirbright's Hall 4:3:1 A new water boiler is needed, following the damage caused when a hirer moved the urn on to hotplates of the cooker. 4:3:2 The caretaker has carried out a major reorganisation of the LPH storage area under the stage and Pirbright Players have been asked to do the same in their area.</p>
	<p>4:4 To Receive Any Crime Reports 4:4:1 The Safer Neighbourhoods bulletin (distributed by Surrey Police and Neighbourhood Watch) listed an attempted break-in at a garage in Caterham Close. 4:4:2 Feed back from a meeting of representatives from the Surrey Association of Local Councils with Surrey Police (ACC Gavin Stephens) indicates that other parish councils across the county share PPC's concerns about the lack of visible policing in our areas and the impact of budget cuts on neighbourhood policing.</p>
	<p>4:5 To Receive a Report about GBC's Consultation on Play Strategy Cllr Hallam attended the consultation, which included an opportunity for discussion with advisors and other parish councils, and proved useful for making connections in provision of equipment and potential funding. <i>ACTION: Members agreed to review the provision of play equipment in the LPH recreation ground and to revisit the decision to install a mini trampoline, which could prove problematic because of the high water table.</i></p>

5.	<p><u>COMMUNICATIONS</u> To Consider Communications Sent & Received Since the Previous Meeting There were no communications for consideration by Members this month.</p>
6.	<p><u>FINANCE & GENERAL PURPOSES</u> 6:1 To Approve Schedule of Receipts & Payments and Review Bank Reconciliations for November 2015 <i>ACTION: Members approved the payments schedule for November 2015 and it was signed by the Chairman, who also signed the bank reconciliations and submission of the PAYE returns to HMRC.</i></p> <p>6:2 To Discuss the Budget for 2016-17 6:2:1 Members recognised that the inflation rate is currently very low but agreed that it is essential to allow enough in the budget to do necessary works when they occur around the village. <i>DECISION: Members agreed unanimously to increase the budget for 2016-17 by a minimum of 1.96% (£958.38), although this will be contingent on there being no reduction in the Parish tax base figure for band D for 2016-17.</i> 6:2:3 Quotes will be obtained for drainage on football ground and for a new drain and notices for the Sandpits car park.</p> <p>6:3 To Discuss Arrangements and Agree a Budget for the Formal Opening of the New Green Hut <i>DECISION: Members approved a budget of £10 per head for the formal opening celebrations.</i></p>
7.	<p><u>PLANNING</u> 7:1 To Receive Submissions & Updates on Planning Applications during the Month Members received a schedule of recent submissions plus GBC decisions and outcomes.</p> <p>7:2 To Receive an Update on the Withdrawal of Paper Planning Applications by GBC 7:2:1 The Clerk reported on a meeting at GBC to update the parishes in the borough about the progress in withdrawing paper planning applications. Some of the parishes are already trying the new scheme, with mixed results because of lack of equipment/broadband connection to view applications electronically at meetings and GBC agreed that it would wait until everyone had use of a laptop/tablet, projector and screen before withdrawing distribution of paper applications completely. 7:2:2 In the meantime, accompanying reports to applications will need to be viewed on the GBC website. GBC has also requested that submissions, which had previously been made by the parishes in a variety of ways (by letter, email to the planning officer or to planning enquiries), should in future be made via the GBC website, for which parishes will need to register (PPC has already done so).</p>
8.	<p><u>HIGHWAYS & ENVIRONMENT</u> 8:1 To Receive a Report on the SDR and VAS 8:1:1 A total of 121540 vehicles passed the SDR during the 16 days in November when it was installed in the Aldershot Road — the top speed recorded was 111 mph and the lowest was 4 mph. 80.5% vehicles passing the SDR exceeded the 40mph speed limit, with the majority (77683) driving between 50 - 59 mph. The SDR will be installed next in Guildford Road, in the Bullswater area. 8:1:2 VAS: a new battery is on order, so it can be installed at White Hart. Other locations are to be discussed with PC Redfern.</p> <p>8:2 To Receive a Report from the Sandpits Forum Member received the notes from the Sandpits Form held on 17 November, which was attended by the rights of way holders and the Tennis Club. Everyone agreed that the trial scheme of separating the access track from the car parking area is proving a success. The Tennis Club and residents were happy to make the arrangement permanent while the SWT Trustees will be requested to consider the options and then write to PPC to confirm any changes. <i>ACTION: quotes will be sought for a new drainage channel across the car park and the fence to separate it from the access track.</i></p>
9.	<p><u>NEWSLETTER</u> To Agree Items for the January Issue Christmas tree recycling and the relocation of the Egyptian goose with an angel wing to the Swan Sanctuary will be items for the January issue.</p>
10.	<p><u>CHAIRMAN'S CONCLUSION</u> 10:1 To Receive the Chairman's Notices and Member' Questions There were no notices or members' questions.</p> <p>10:2 To Note Items for Inclusion on the Agenda for the Next Meeting (date tbc) <i>The date will be agreed and circulated when the date for submission of the Precept to GBC has been notified.</i></p> <p>The meeting ended at 21.33pm</p> <p>Signed..... Date.....</p>